

**POSITION OPENING  
UNION FIELD REPRESENTATIVE  
MAINE STATE EMPLOYEES ASSOCIATION, SEIU LOCAL 1989**

Summary: Maine State Employees Association, SEIU Local 1989, is seeking to hire an experienced union organizer to serve its affiliated local unions.

Description: MSEA-SEIU Local 1989 is a labor union representing over 13,000 public and private sector employees throughout the State of Maine.

Duties:

1. Facilitate a continuous internal organizing program within your assigned district
2. Recruit new members
3. Engage membership in union activity including: identify worksite issues, organize and take worksite concerted activity, implement contract campaigns, engage in political program, engage in public pressure campaigns
4. Identify, recruit, train and support member leaders
5. Identify, recruit and mentor union stewards
6. Assist stewards and members in using all steps of the formal grievance process including administrative hearings and arbitrations
7. Develop and implement creative organizational strategies to build the local union and advance the interests of its members
8. May negotiate contracts with public and private sector employers
9. Investigate and analyze facts, prepare witnesses and case presentations, handle grievances and arbitrations
10. Assist in planning and conducting educational programs
11. Other duties as assigned

Requirements:

- Demonstrated commitment to the principles of organized labor to build power for working people
- Strong interpersonal skills, including the ability to relate to workers from a wide range of backgrounds
- Ability to be self-directed, think on your feet, and solve problems creatively
- Must be able to work independently and follow strategic campaign plans
- Experience in developing leadership
- Experience with building worker power through organizing
- Experience with negotiating contracts and advocating for union members in arbitration and administrative hearings preferred
- Proficient with computers, internet research tools, and Microsoft applications
- Experience with databases like VAN or UnionWare preferred
- Ability to write contract language, reports and summaries, and to utilize databases;
- Must be able to travel for extended periods, and to work long hours, including weekends as needed
- Must have a car and a valid driver's license
- Bachelor's degree or equivalent experience in a related field preferred

This position is a bargaining unit position. MSEA- SEIU is committed to diversity and encourages women and minorities to apply for this position. Send resume, references and writing sample to: Jessica Doody, Executive Assistant, MSEA- SEIU Local 1989, 65 State Street, Augusta, ME 04330 or [jessica.doody@mseaseiu.org](mailto:jessica.doody@mseaseiu.org). Application deadline is January 18, 2019.